**Board Conference Call Meeting Minutes**

**April 20, 2020**

BOT ATTENDED:

Rev. Valerie Mansfield, Chuck Fulner, Mark Helm, Jacque Saltsman, William Driscoll, Dave Fralick, Jeanne Bencker

GUESTS: None

CALL TO ORDER: 6:30 pm by Chuck Fulner

OPENING PRAYER: Rev. Valerie Mansfield

APPROVAL OF AGENDA:

1. Dave Fralick
2. Jacque Saltsman

Approved: Unanimous

APPROVAL OF MINUTES:

1. Jacque Saltsman
2. Mark Helm

Approved: Unanimous

MINISTER’S REPORT:

* See Attached

TREASURER’S REPORT:

* See attached
* Income down about 50%
* Giving down since August 2019
* Moved $10,340 from Generosity Account to Unity Foundation
* Still owe Unity Foundation ~$49,000
* Rev. Valerie Mansfield recommended immediately starting fundraisers
* APPROVAL:
  1. Jacque Saltsman
  2. Dave Fralick
  3. APPROVAL: Unanimous
* ACTION ITEMS:
  1. Rev. Valerie Mansfield will run report to confirm Dave Fralick’s report on how much was taken from the Unity Foundation to support the Generosity Account
  2. Range owed is $59,000-$63,000
  3. Mark Helm will create a spreadsheet for Generosity Report (income and expenses)
  4. Mark Helm to give the BOT an update in the May BOT meeting
  5. Will conduct a Possibility Team Meeting on April 23rd at 11 am, including Chuck Fulner, Leah Zellers, Mark Helm and Dave Fralick; Rev. Valerie Mansfield to send zoom information out

INCLUSION & DIVERSITY UPDATE:

* Jacque Saltsman recommended that Rev. Valerie Mansfield include an “elevator pitch” during Sunday Service so that new viewers to Unity understand who we are
* ACTION ITEMS:
  1. Rev. Valerie Mansfield create short videos (30 second long) to explain some of Unity’s key principles
  2. Create videos of congregants answer the following 2 questions: 1). Why did you come to Unity? and 2). Why do you stay?

UPDATE ON SALE OF 757 S. BROOK STREET :

* Signed an extension to contract through August of 2020 (see attached)
* KLF has not given Unity of Louisville no down payment nor any money to keep our location off the market

RESCHEDULING ANNUAL MEETING:

* Discussion around conducting annual meeting virtually but decided to wait until in person meeting could happen
* Annual meeting has been moved to June 28th
* Motion to Move Annual Meeting:
  + 1. Jacque Saltsman
  + 2. Rev. Valerie Mansfield
  + ALL approved Unanimously
* We will add another amendment to Bylaws that will direct activities during a national crisis/shut down
* UWM is working on such a bylaw
* Currently using state bylaws to guide church during pandemic
* ACTION ITEM:
  + Rev. Valerie Mansfield will submit new bylaw to BOT

PERSONNEL MATTERS:

* Will not hire Administrative Assistant until we determine what we truly need in 2021
* Attorney sent agreement to employee
* $5,000 was offered to employee to release Unity of Louisville from all claims
* Both parties have signed agreement

PAYCHECK PROTECTION PROGRAM (PPP) (ADDED):

* Unity of Louisville submitted an application for PPP during first round of stimulus but funds ran out
* We will submit another application for PPP to Stock Yards Bank
* They are requiring Board President and Board Secretary to sign
* Potentially can receive over $35,000 of forgivable load (as long as used for salaries)
* MOTION TO APPROVE:
  1. Chuck Fulner
  2. Jeanne Bencker
  3. APPROVAL: Unanimous

CALL TO ADJOURN:

1. Mark Helm
2. William Driscoll

PRAY-OUT: Rev. Valerie Mansfield

ADJOURNMENT: 8:21 pm



**AGENDA  
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UNITY OF LOUISVILLE**

**April 20, 2020**

Board of Trustees Meeting 6:30 – 8:30 pm

**Vision Statement:**   
Unity of Louisville is an inclusive, prosperous, compassionate community celebrating Oneness and infinite possibilities. **Mission Statement** We transform ourselves and the world through Love.

**Call to Order**

**Opening Prayer & Meditation**

**Approval of Agenda**

**Check In**

**Approval of Minutes**

**Minister's Report**

**Treasurer's Report**

**Inclusion & Diversity Report**

**Update on Sale of 757 S Brook Property**

**Rescheduling the Annual Meeting**

**Personnel Matters Update**

***Adjournment and Closing Prayer***

**MINISTER’S REPORT**

Rev. Valerie Mansfield

April 20, 2020

**WEDDINGS, FUNERALS, CHRISTENINGS, VISITATION**

Funerals/Memorials: 1/0

Hospital/Visitation/Social/Spiritual Direction: 0/0/0/6

Weddings/Christenings/House Blessings: 0/0/0

Community Involvement Events: 0

**Public Relations**

* I tried to get our Easter service broadcast on TV and didn’t hear back from the group. I am looking at adding our livestream link to the online news events. If someone wants to do this let me know.
* Elaine Woods started doing the PowerPoint and order of services last week. She is completing the booklet for the Power of Prayer Series which starts the 1st week of May. We are looking to facilitators for groups of 8 in Zoom. We are planning to have a big celebration at church the last Sunday in June.

**Worship**

* We continue to enhance the live-streaming services each week. We have added in the PowerPoint and a song list each week so people can participate.
* We are posting to the website & YouTube after the Sunday Service. We have talked about upgrading our service to send live to YouTube along with Facebook.
* Phill created meditation music for the 9 am and the daily meditations I am doing on Facebook.
* We are sending CD’s out to 13 people. Last week Elaine created a small newsletter and we mailed it with the CD’s.

**ADMINISTRATIVE UPDATES**

* Finances are stable. We are a little down from our normal contributions. Class money is starting to come in via the mail and website.

**SOCIAL, EDUCATION, MINISTRY TEAM UPDATES**

**Youth Family**

* The flower sale was cancelled.
* [Unity Kids Connection](https://www.youtube.com/channel/UCdw_-NYA0yfRxNjGIN_TYJg) our YouTube Kids Channel is up and we are adding to it weekly.

**Adult Education**

* + We added a Metaphysics class in Zoom, Gwen is facilitating
  + Gerry is adding a daily min lesson to Facebook.

**Thanks for each of you for being Love and Light and sharing who you are with Unity of Louisville.**

**MINISTER’S REPORT**

Rev. Valerie Mansfield

March 16, 2020

**Sacred Service Ministry**

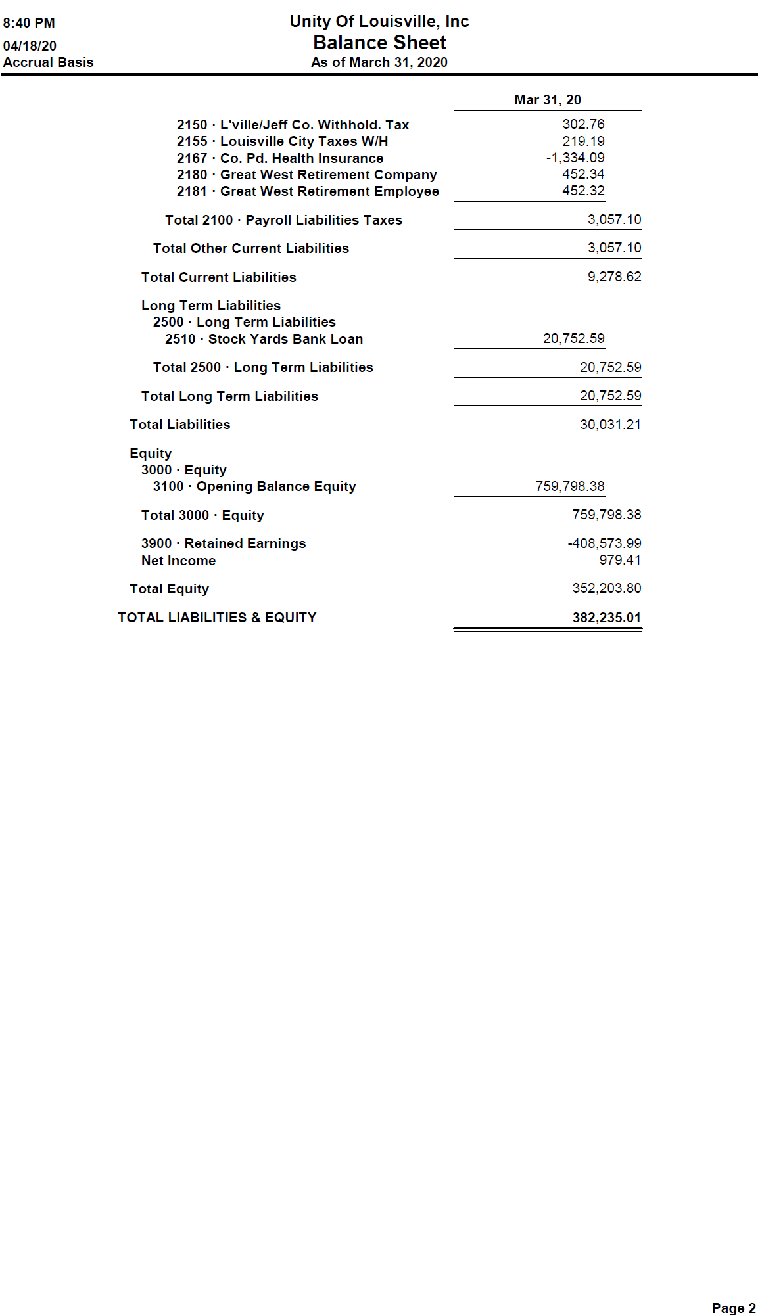
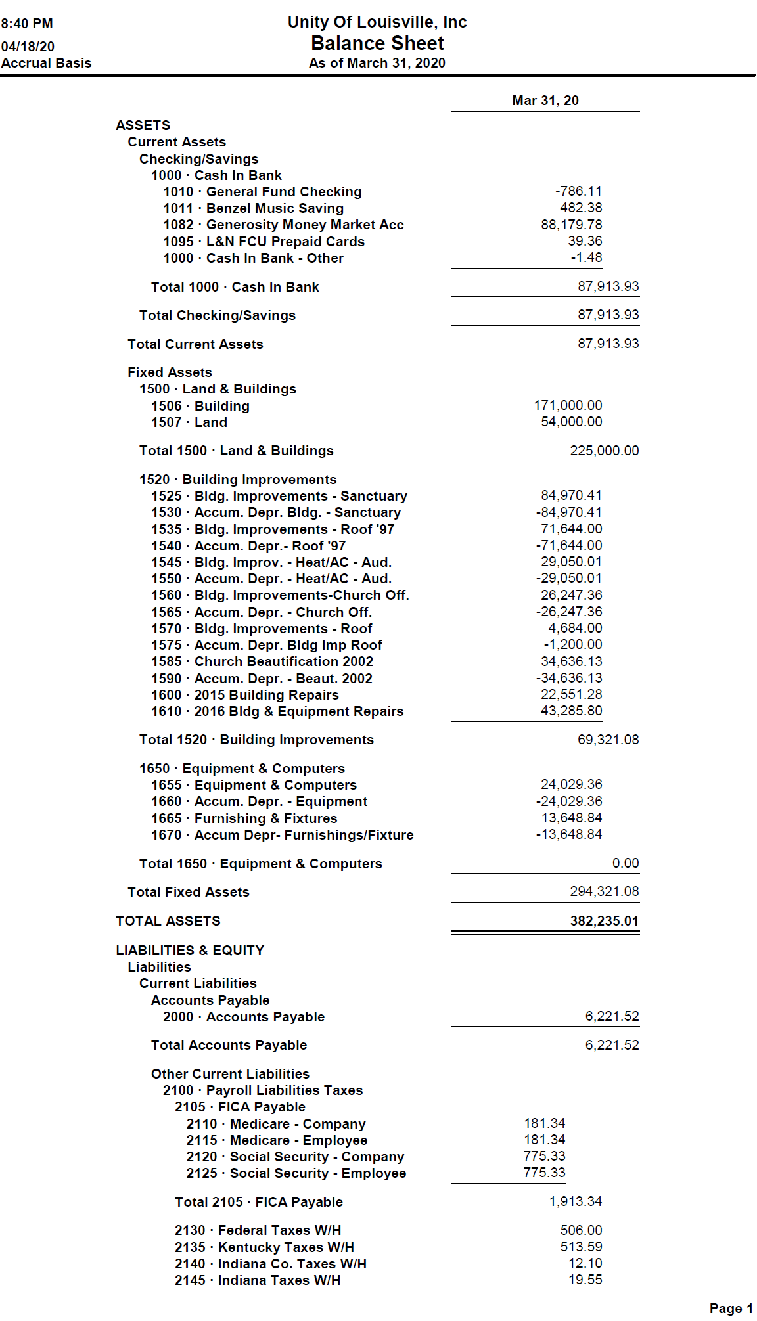
* I organized a team of 10 people to call our members who are not receiving chaplain calls. They are calling to check in, giving information about the various ways to connect to online services and classes and taking prayer requests. This started this weekend. I have heard back from one person so far and he said people are grateful for the calls. We will continue to see how we move forward with connecting.

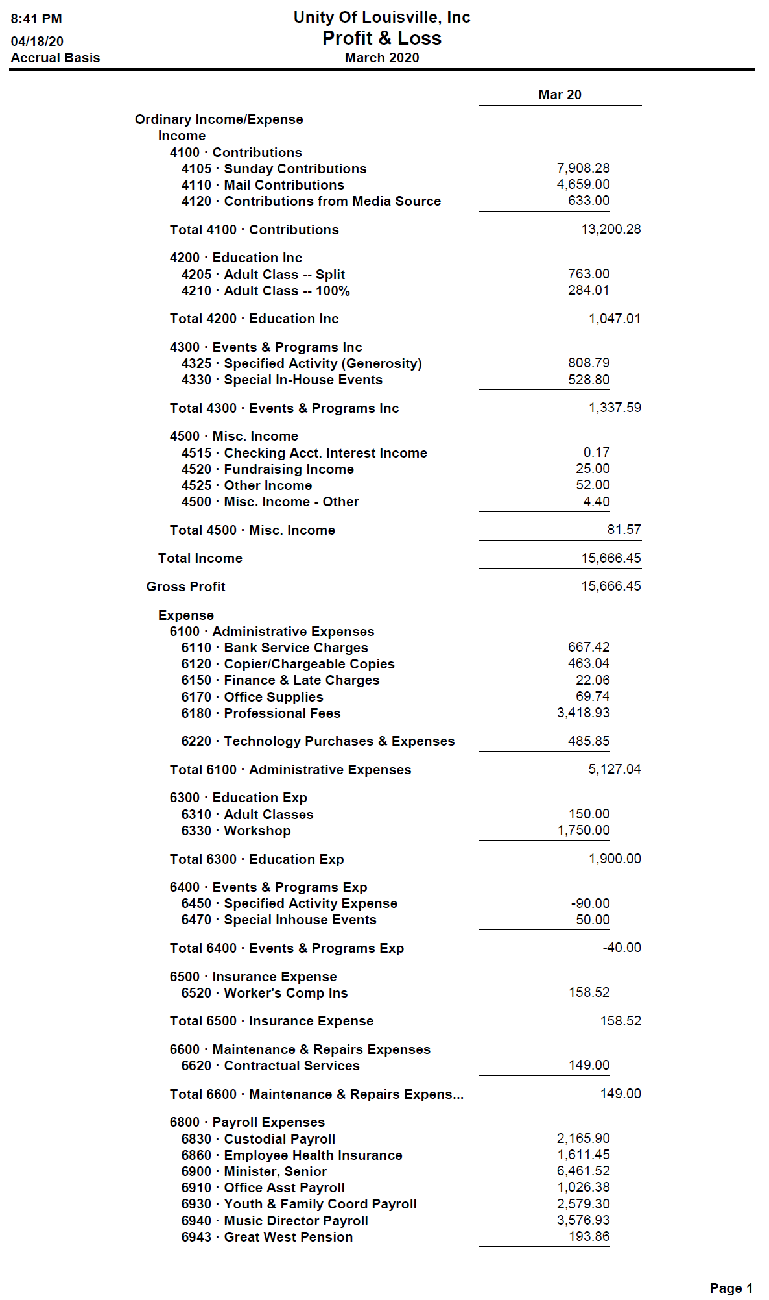
**Events/Fundraisers/Special Events**

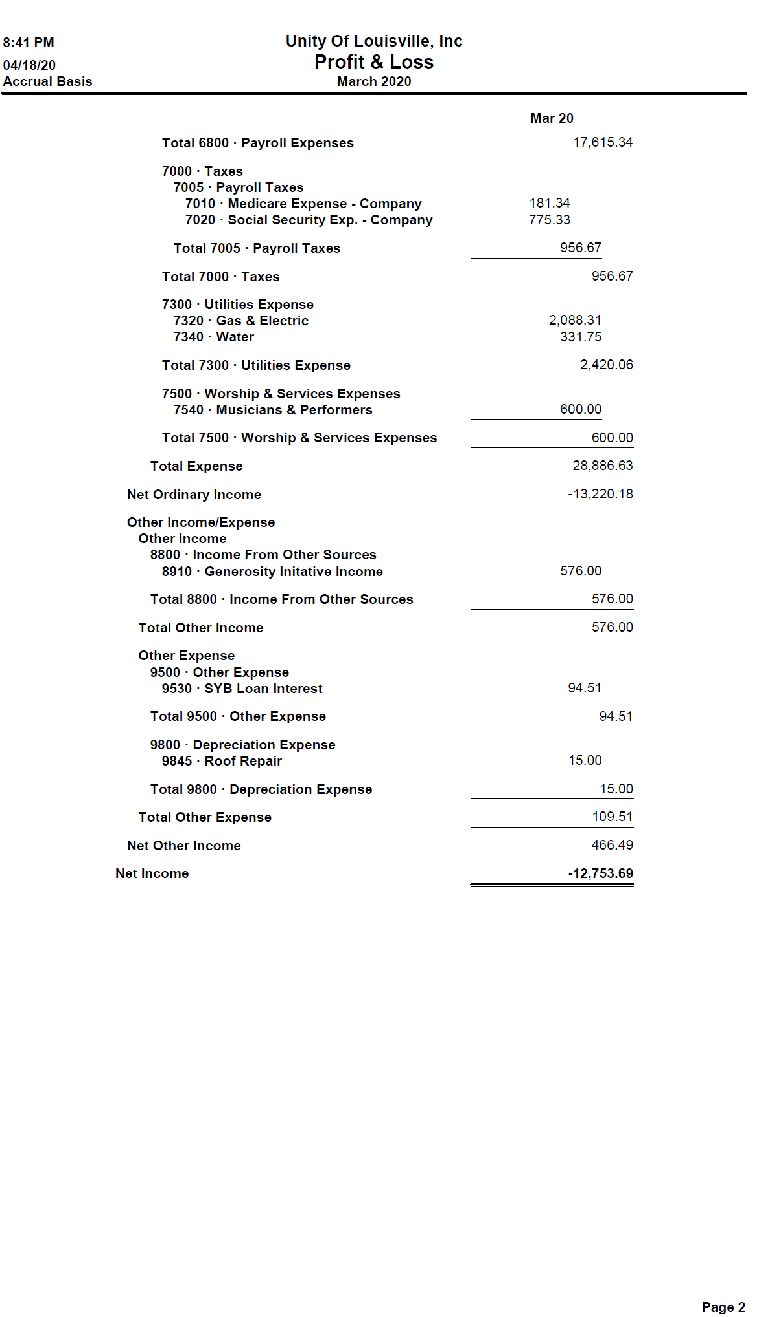
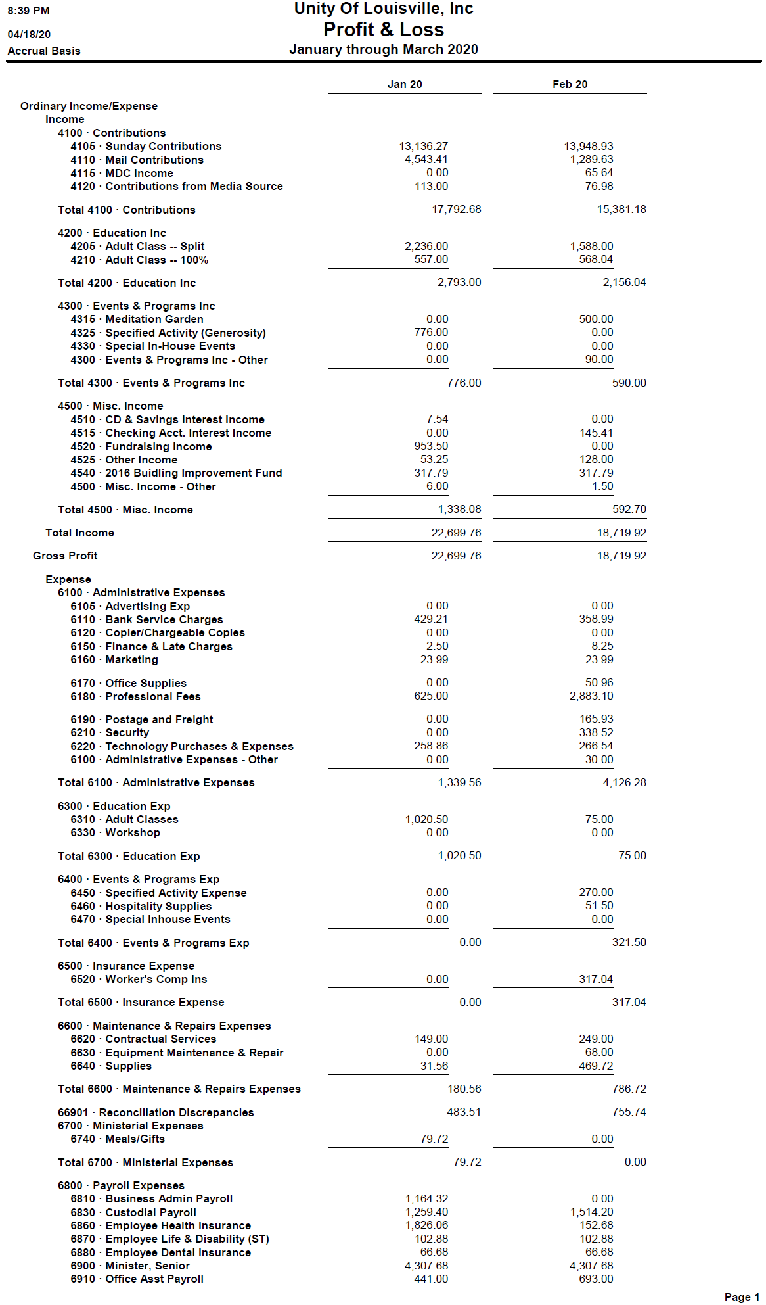
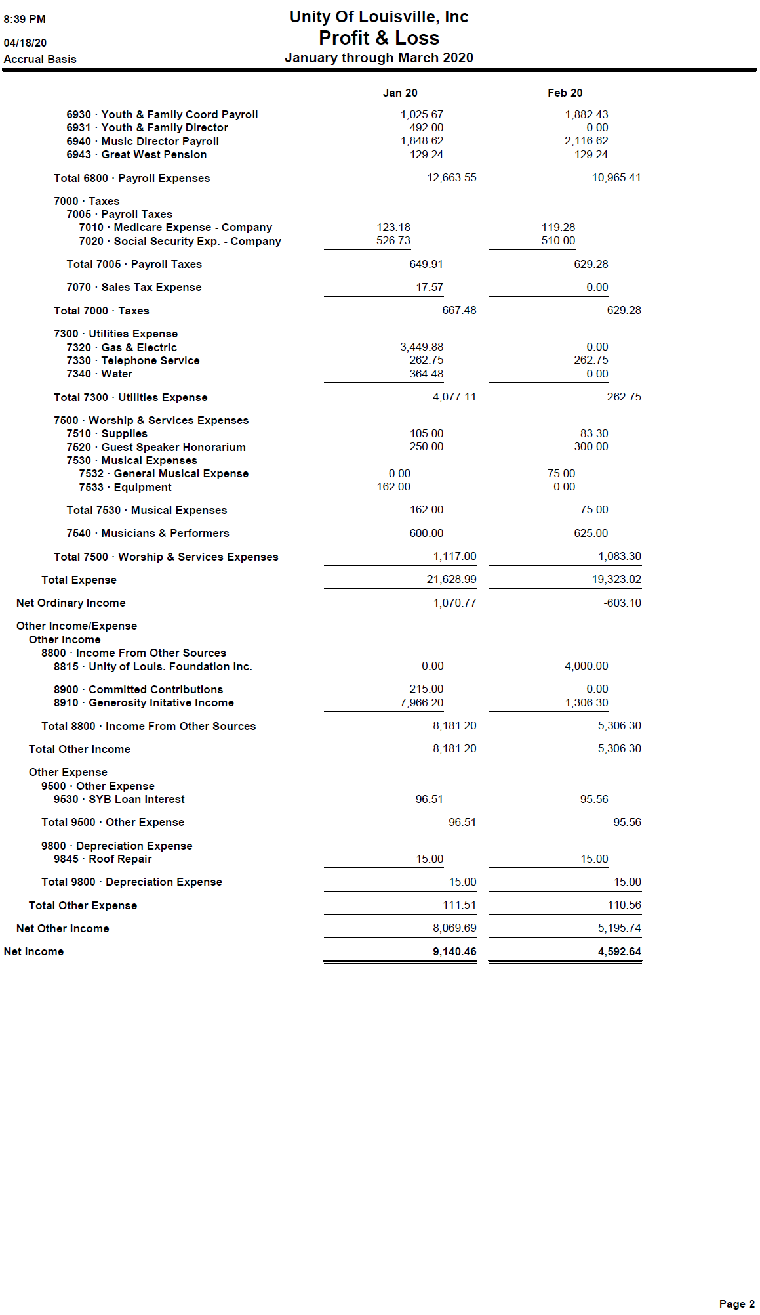
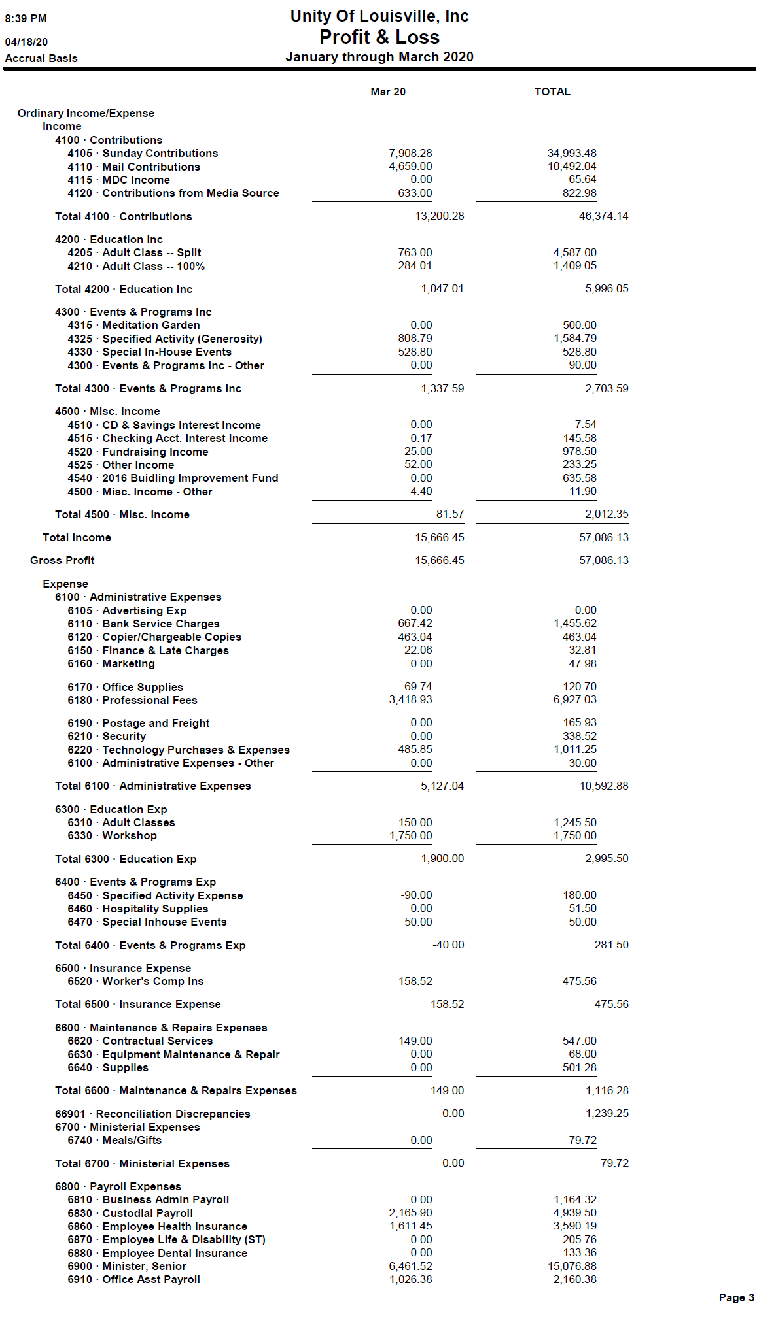
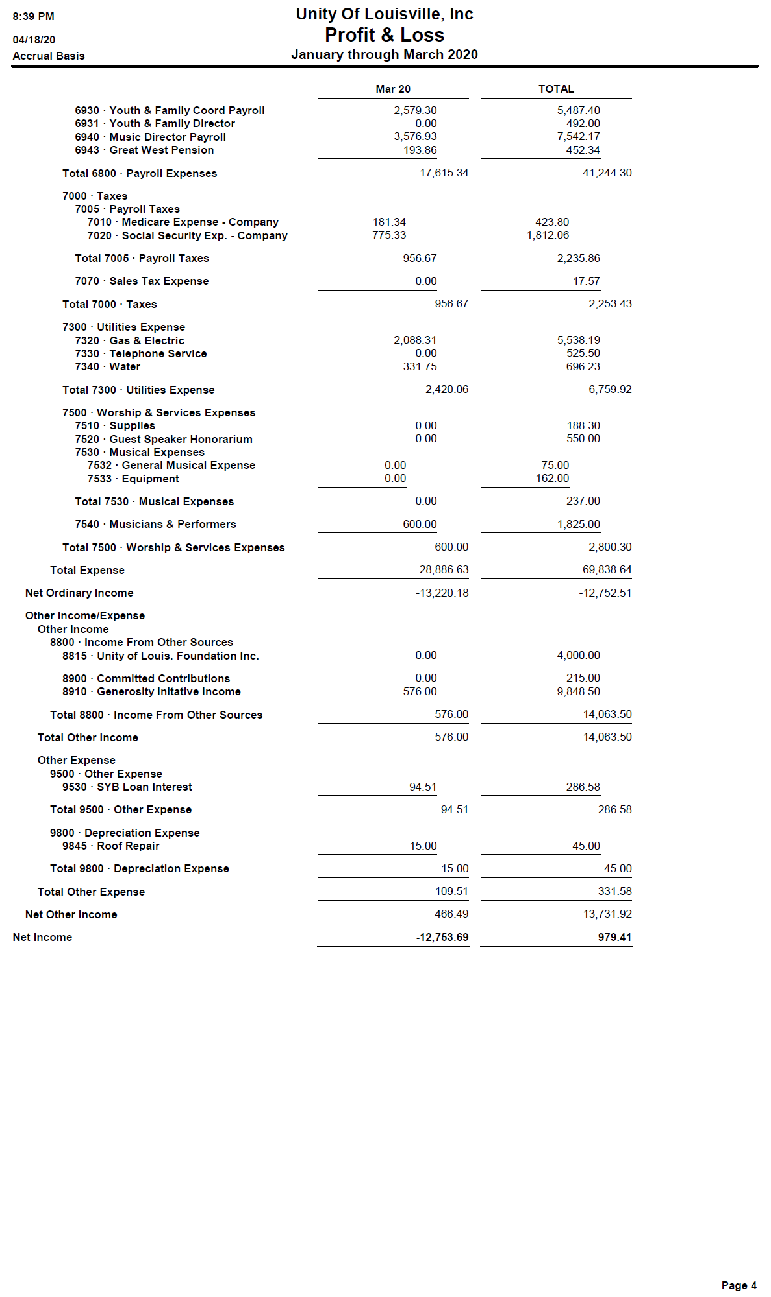
**INVOLVEMENT IN UNITY MOVEMENT/COMMUNITY**

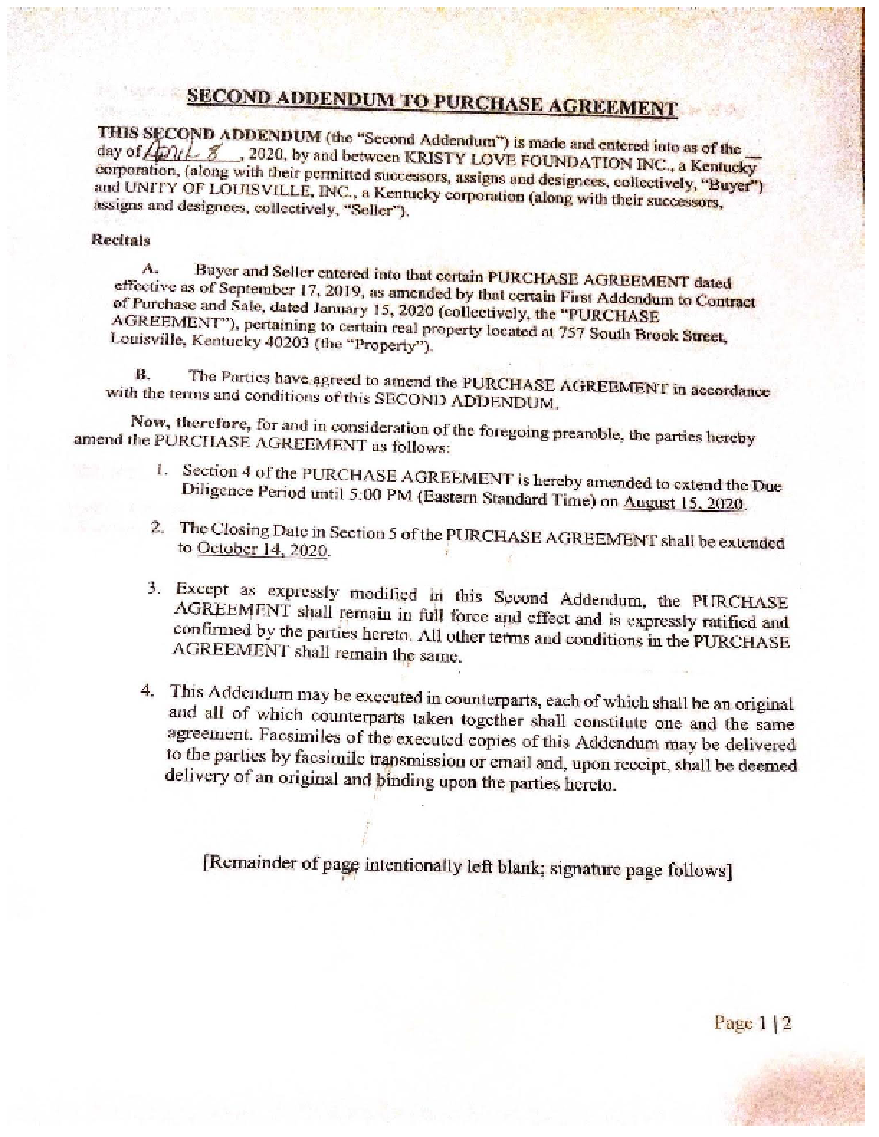
* Attending Unity SW Conference Board Retreat on 4/20 & 4/21
* Training on Redefining UWWM last week of April
* UWWM Board Meeting Retreat 1st week of May

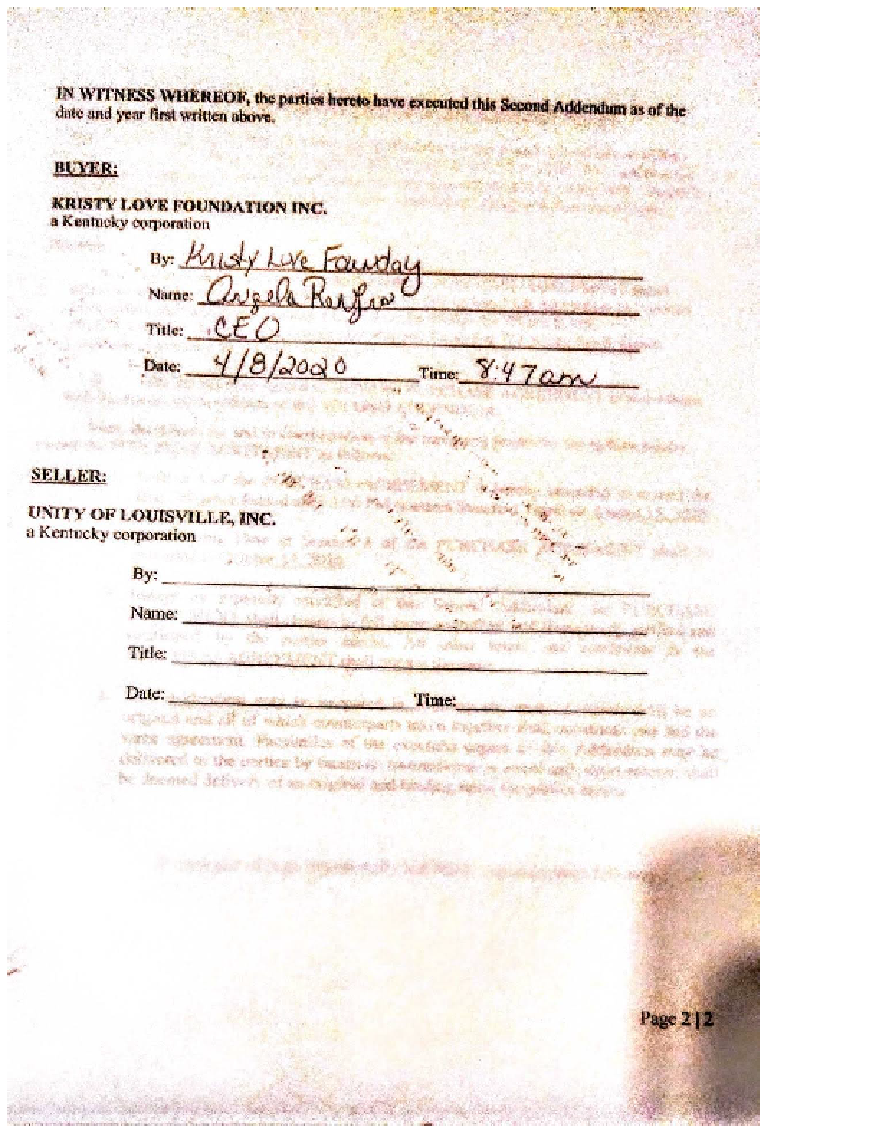
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